



# Australian Muslim Welfare Centre Inc.

(অস্ট্রেলিয়াত মুসলিম ওয়লফেয়ার সেন্টার ইন্ক)

Registration No. INC 9888968, ABN: 96 688 727 721  
PO BOX 101, Macquarie Fields, NSW 2564, AUSTRALIA

Ref: .....

Date: 8/08/2016

## Election Schedule for Office Bearers and Executive Members for the tenure from July 2016 to June 2018

In compliance with the Rules 15, 16 and it's Clause/sub clauses and related section and sub section where apply for the election business as directed by the constitution of Australian Muslim Welfare Centre (AMWC), before it is imperative to the Rules and Clauses. The undersigned Returning Office is inviting the nomination for the Executive Committee (EC) election constituted by 10 (ten) Office Bearers and 7 (seven) Executive Members for the tenure **July 2016 – June 2018**. The election will be held **at 2:30 pm**, after the Annual General Meeting (AGM) as announced by the Executive Committee of the AMWC, which is on **Saturday, September 3, 2016 at 11:30 AM at Al- Faisal College, 10 Benham Road, Minto- 2566**.


### Nomination papers invited for the Office Bearers of the centre are as follows:

<u>Portfolios</u>	<u>Number of Position</u>
President	1
Vice President 1	1
Vice President 2	1
General Secretary	1
Joint Secretary	1
Treasurer	1
Secretary Publication & Publicity	1
Secretary Education & Youth Affairs	1
Secretary Social Welfare & Entertainment	1
Secretary Women Affairs	1
Executive Members	7


**For successful completion and to avoid any awkward predicament which may arise during the election process, the Returning Officer announces the election schedule with emphasis on the following points, which are not in the constitution as it is, but shall be brought under strict consideration in pursuant to the rules directed by the constitution:**

- A. Nomination papers will be available from 13 August, 2016 in every eligible member ( person must be a life member of AMWC for a minimum period of 2 years on the date of submission of nomination papers to be eligible to contest for any position in the executive committee election, effective from the AGM 2015). Nomination paper can be downloaded and printed from the e-mail send and can be collected from the undersigned Returning Officer (47 Bugatti Drive, Ingleburn) by telephone contact on 0416059320 / 0296180025.
- B. Nominee must be proposed and seconded by **two eligible (voter) members of the AMWC** and accompanied by the written **acknowledgment and willing comments on the candidacy** proposed.
- C. Please **print your name and address** on nomination paper and **sign with date**.
- D. One member cannot be nominee for more than one position and cannot nominate more than one candidate for the same position.
- E. Nomination paper must be received by the undersigned Returning Officer (47 Bugatti Drive, Ingleburn) at least 72 hours before the starting time of the Annual General Meeting (AGM) of the Centre (i.e. before 11:30am on September 03, 2016). In weekdays nomination can be submitted on any evening before 31<sup>st</sup> August 2016, through telephone contact. **Postal submission will not be accepted.**
- F. Any delay/late submission of nomination paper shall not be accepted, incorrect name spelling, voter number and unreadable handwriting on nomination paper shall not be accepted and chances of rejection are high due to strict scrutiny.
- G. Nomination paper can be withdrawn at least 48hrs before the start of AGM at 11:30am on September 3, 2016 (before 11.30am on 1<sup>st</sup> Sep,2016) by submitting written application by the candidate personally.
- H. Returning officer will announce the final list of candidates 24hrs before the start of AGM (11.30am on September 3, 2016)
- I. Returning Officer's decision will be the final verdict on any dispute, conflict, contradiction and issues on the election business which is not specially or clearly directed in the constitution to avoid any serious dilemma on the issues.
- J. If valid nomination is not received within the time schedule announced for any portfolio, the Returning Officer's decision will be announced and action will be taken as directed by the rules as in the constitution.
- K. Secret ballot voting will be conducted at the same time on the day, if the number of nominee is more than required number for any particular position
- L. For further information, /clarification the undersigned may be contacted via email ([mdsarker1953@hotmail.com](mailto:mdsarker1953@hotmail.com)) or telephone (9618 0025/ 0416 059 320)

Dear brothers and sisters, your co-operation is highly appreciated for a successful completion of the election.

  
Md Motahar Hossain

Returning Officer

  
Nazmul Alam 8/8/2016

Joint Returning Officer